

## **Architectural Designer / Collaborative Project Coordinator**

Studio Petretti Architecture seeks a designer with 4-8 years of experience to support design, documentation and coordination on projects. The individual should expect to support a Senior Architect and work in partnership with skilled peers. Occasionally designers will lead small projects with mentorship. Motivated self-starters who bring a unique perspective are encouraged to apply.

### **Requirements**

- Have demonstrated experience working through all project phases, including construction administration.
- Demonstrate design thinking, excel at technical detailing, project documentation and quality graphic communication.
- Be on the path to licensure.
- Be proficient in the following programs: Revit as the main project documentation tool, InDesign and Photoshop.

### **Responsibilities**

- Engage in a collaborative process through all project phases.
- Deliver high quality work through iterative processes.
- Have a high level of emotional intelligence and be willing to give and receive feedback as a path to growth.
- Be open to learning and exploring new software programs.

### **About Studio Petretti Architecture**

Studio Petretti Architecture is a design-driven office focused on client service, equity and environmentally responsive design. Working on significant projects for public and private clients, we embrace opportunities to develop modern, elegant solutions to design problems. We have led projects large and small, including spaces for education, civic engagement, commercial spaces as well as multi-family and single-family housing. A significant amount of our work is presently with public clients, reflecting our interest in serving our community through architecture. We believe that our ability to serve our clients increases the more we actively engage in conversations around diversity, equity and inclusion in the profession and in the community.

As an outgrowth of our deep belief that there is a direct connection between how we work and the quality of our work, we actively foster a culture that is:

- Supportive, where everyone aims to help each other succeed
- Inclusive, all voices are invited into discussions and decision making
- Gracious, everyone's contributions are recognized and appreciated
- Compassionate, we aim to ensure everyone's needs are met
- Flexible, with a hybrid work schedule of ½ time in office and ½ time working from home
- Generous with a compensation package including twice per year bonuses / profit sharing
- Appreciative of employee effort with a competitive compensation and benefit package

Studio Petretti was established in 2015 as a woman-owned emerging small business creatively inspired by our clients. Our office is located in the heart of Southeast Portland. Petretti Architecture is an equal opportunity employer. Inquiries will be handled confidentially.

### **How to apply**

Please submit one PDF that includes a cover letter, resumé, and work samples to [hello@studiopetretti.com](mailto:hello@studiopetretti.com). No phone calls please. Please highlight the following experience:

- Any licensures, certificates, or other forms of accreditation.
- Skills or experience related to sustainability
- Skills or experience related to community engagement.
- Please note level of experience with any software, especially: Revit, InDesign, Photoshop, Bluebeam Sketchup, Enscape rendering within Revit, Smartsheet and Miro
- Proficiency in a non-English language
- Identify associations with community or affinity groups